## JOB COMPETENCY MODEL TEMPLATES

## Templates are provided for these positions:

- 1. Account Representative
- 2. Branch Manager
- 3. Call Center Manager
- 4. Controller (Finance)
- 5. Customer Service Consultant
- 6. Executive Team
- 7. Learning and Development Consultant
- 8. Marketing Representative
- 9. Project Manager
- 10. Retail Merchants, Merchandise Planning, Stores
- **11. Sales Consultant**
- 12. Web Host Manager

For additional information, contact Workitect at info@workitect.com or call 800-870-9490.

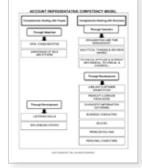
## For 12 Positions

## **Included with Competency Dictionary License**

Organizations with a Competency Dictionary license will have the ability to customize and use templates for generic competency models for 12 positions. These are based on models we have developed



for other organizations in a variety of formats. They are Word documents and easy to edit. The "models" created



from these templates should not be considered full models. But, the competencies identified in generic models can be referenced for comparison when building full models, and the templates used as

examples of possible formats for models.

The process for building full models is taught in our Building Competency Models workshop and used in our consulting practice. It is also covered in the Quick-Start Competency-Modeling instructional program that is included with the dictionary license.

